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General Sir John Kotelawala Defence University,
Southern campus, Edison Hills,
Nugegallaya, Sewanagala, Sri Lanka.
Adjutant 0473624894
Procurement Officer 0473624893
Fax 0473624811
Web : www.kdu.ac.lk

15 December 2022

INVITATION TO BID AND GENERAL CONDITIONS OF TENDER


1. The Rector of the General Sir John Kotelawala Defence University – Southern Campus, as the Chairman, Department Procurement Committee invites Bid/s from prospective Bidders for supply of **items listed and specifications of the items are indicated in Annex “A”.**
2. **CLOSING DATE & TIME.** The tender will close at 1000hrs on **27/ 12 / 2022.** Any Bid submitted after the closing time of the tender will be rejected & unopened such bids will be returned to the bidder.
3. **VALIDITY OF BID.** The bid submitted under this tender **must be valid for a period of 120 days from the date of closing of tender.**
4. **VALUE ADDED TAX.** The Bidders who bid for locally delivered items must have the VAT registration. The VAT portion must be shown separately in the price schedule in Annex “A” and VAT registration number must be indicated. If the quoted item is exempted from VAT or Bidding Company is not liable for VAT, reference number and date of relevant Act number/Gazette notification/a certificate (as applicable) **issued for the current financial year** from the Commissioner General of Inland Revenue to that effect should be submitted along with the Bid.
5. **BID SUBMISSION.** The **bidder must duly sign at the last page (before Annexes) of this document** indicating the name of the signatory and the name of the company & place the company common seal to confirm the acceptance of tender conditions. **The Bid/s that do not include authorized signature will be rejected.** The Bid/s duly signed by the bidder enclosed and sealed in an appropriate cover addressed to the following address should be sent by registered post or could be deposited in the **appropriate tender box placed at General Sir John Kotelawala Defence University- Southern Campus, Edison Hills, Nugegallaya, Sewanagala.** (at the Main Entrance of General Sir John Kotelawala Defence University) on or before the time & date specified for the closing of tender. **The tender reference number, date & time of closing tender should be indicated & underlined at the top left corner of the envelop.**
6. **BID OPENING.** All duly received bids **will be opened immediately after the scheduled closing time of Bids at the same venue.** Bidders or their accredited agents could be present at the time of opening of bids.
7. **PRICES.** For locally delivered items (including locally manufactured items & foreign items imported by the bidders) price must be quoted in Sri Lankan Rupees, inclusive of all charges for delivery of items to General Sir John Kotelawala Defence University- Southern Campus stores at Sewanagala. **Unit price, VAT and Total price should be clearly indicated in schedule in Annex “A”.**
8. **DELIVERY.** Preference will be given for early delivery. In case of bulk supplies for locally manufactured items, the delivery of **total quantity must be completed within 120 days of signing of contract,** unless mutually agreed for extended delivery period with General Sir John Kotelawala Defence University. **The bidder/s must indicate the proposed delivery schedule in Annex “E”.** In the event of placing a purchase order with the successful bidder, the total quantity so ordered must be supplied as one consignment unless part deliveries are agreed upon in the contract. The deliveries not made as per agreed delivery schedule will be considered as bad performances by the suppliers and **no extended delivery period will be authorized.**
9. **PAYMENT TERMS FOR LOCALLY DELIVERED ITEMS.** Payment will be made after acceptance of items which should be subjected to a pre-acceptance inspection/testing by General Sir John Kotelawala Defence University authorities. Any item that does not confirm to the specifications or already approved sample will be rejected & it is the responsibility of the supplier to remove them from General Sir John Kotelawala Defence University stores/premises within 07 working days of such intimation (either verbal or written) at his own cost and replace them with items conforming to specification within one month of such rejection.
10. **Special Instruction SAMPLES/PAYMENT OF TESTING CHARGES.**
When it is required to submit samples, **every offer** must be accompanied with pre - marked samples. The marking of samples **indicating the Bidder & Offer number** must be done and the samples must be handed over to the officer at same place where tender box is placed **on or before the closing date & time of the Bid.** Samples submitted after closing time of the Bid will be rejected. When the testing charges are required to be paid, bidders shall pay testing charges separately **for all offers** indicated in their bid/s.

(i) **Samples.** Please submit..... Samples.

(ii) **Testing Charges.** A sum of Rs. **per offer** must be paid to the Assistant Bursar of KDU, prior to the submission of bid and a copy of the receipt must be annexed to the bid. It is the responsibility of bidder to inform the Cashier of the Account Office to note the tender number on the receipt issued for such payments.

11. **RIGHTS OF THE PROCUREMENT COMMITTEE.** The General Sir John Kotelawala Defence University – Southern Campus Procurement Committee reserve the right to **accept or reject** whole or part of this tender and their decision will be final. The successful bidders will be notified. Information with regard to rejected or unsuccessful bids will not be communicated.

Thanking You,
Yours Faithfully,


Lt (QM) PLTAC Perera
For Rector
General Sir John Kotelawala Defence University
Southern Campus

Maj/Capt/Lt (QM)
Logistics Officer
KDU SOUTHERN CAMPUS
SOORIYAWEWA

I/We agree to abide by the conditions of tender and undertake to supply the items as per delivery schedule mentioned in the contract, in the event of an order been placed with me/my firm/company as a result of this tender.

.....
Signature

.....
Name of Signatory

NIC:.....

.....
Name of the Company/Bidder

Date :-

Company seal

SR/ NO	Description	Deno minatio n of Qty	Qty Required	Country/ Brand Or Origin	Unit Price	Total Price
	<u>SUPPLY, FABRICATION & FIXING WORK OF TIMBER PANTRY CUPBOARD WITH GRANITE TOP ON UPSIDE FOR RECTOR CHALET BUILDING FIRST FLOOR AT KDU SOUTHERN CAMPUS .</u>					
A	<u>Pantry cupboard with granite top for first floor at Rector chalet building.</u>					
A-01	Supply, fabrication and fixing three side of 580mmx 900mm sectional hardwood (Teak or mahogany) pantry cupboard with granite top on the pantry and both side for 550mm x 750mm sectional hanging hardwood (Teak or mahogany) pantry cupboard. Timber should be will treated and finished with two coats of water base wood stain (teak) and a top coat (Clear) Pantry cupboard should be finished with stainless steel ironmongery (Door hinges, locks & handle etc.), one nos of stainless steel double bowl single drain kitchen sink with neck tap and stainless steel cooker hood with suitable exhaust system. Pantry partition show as per detail drawings KDU-RC-DE-A-100-613 and 614 (Please see the Annexure "B" and "C")	Item	1			
	A - SUB TOTAL CARRIED TO SUMMARY					
	Less Discount					
	Sub Total II					
	Add 10% Contingency					
	Sub Total III					
	VAT 15%					
	Grand Total					

Total in words.....

ADD 15% VAT.....

Total in words (With TAX)

VAT Registration number.....

Date.....

Witness,

Signature of Bidder

1 Signature

Name and Address.....

Name and Address

2 Signature

Name and Address.....

Company Seal

**BOQ FOR SUPPLY, FABRICATION & FIXING WORK OF TIMBER PANTRY CUPBOARD WITH
GRANITE TOP ON UPSIDE FOR RECTOR CHALET BUILDING FIRST FLOOR AT
KOTALAWELA DEFENCE UNIVERSITY (S-C)**

ITEM No.	DISCRIPTION	UNIT	QTY	RATE	AMOUNT
01	The tenderer is advised to examine drawing and visit/inspect the site which is situated at Nugegalayaya kiriibbanara sewanagala and surrounding condition such as supply and storage of materials, employment of labour using of plant/equipment, execution of work in etc. No claim for extras will be allowed for errors and commissions arising from his failure to satisfy him self. All necessary information can be obtained from project Office Southern Campus KDU (TP - 0473628576).The cost of such site visit be borne by the tenderer.	Note			
02	The tenderer shall furnish detailed information and technical literature of partition forming and lining along with his tender.	Note			
03	Approval to be obtained for sample from the project Office Southern Campus KDU prior proceeding all the work.	Note			
04	Preparing and submitted shop drawing as required by the Engineer.	Note			
05	Setting out as per the general arrangement of detail drawing KDU-RC-DE-A-100-613 and 614 furnished by the Engineer.	Note			
06	Tenderer should have sufficient experience for similar type and capacity of work during last 5 years. And details should forward with bid other wise bid will be rejected	Note			
07	Rates shall include for - i. necessary stainless steel ironmongery as specified and show on the detail drawings ii. Approved granite top show on the detail drawings. iii. All inserts, lugs, brackets, anchors, screws etc compatible with the material & finish of the fabricated units;	Note			

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Lieutenant (CE) NRC 3697
CIVIL ENGINEER
SRI LANKA NAVY



	iv. Should be used well treated specified timber with smooth finish				
	v. Providing stainless steel cooker hood with suitable exhaust system				
	vi. Providing one nos of stainless steel double bowl single drain kitchen sink with branded neck tap as specified and show on the detail drawings				
	vii. Providing area for freezer and oven as specified and show on the detail drawings				
08	Required services such as water, electricity will be provided by SLN.	Note			
09	Tenderer Should arrange his own Accommodation for labours	Note			
10	All required tools, Equipment and Machineries to be arranged by the contractor.	Note			
11	Tenderer should arrange his own transport of materials, tools, equipment and machineries to site and return on completion.	Note			
12	Should be finished with 20mm thick natural granite	Note			

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CIVIL ENGINEER
SRI LANKA NAVY



13	The colour is to be approved by the architect prior to ordering. the material black or equivalent	Note			
14	All edges should be chamfered as specified in the drawings	Note			
15	Rate to be included the all materials, which necessary to complete the work successfully	Note			
16	Damages occurring to the adjacent properties during execution of work to be rectified by the contractor.	Note			
17	Safety of labours during work is a responsibility of the contractor. SL Navy will not hold any responsibility for any damages/injuries occurring to labours/machineries of the contractor during execution of work.	Note			
18	Bidder should be agreed to retain 5% of contract value as retention for one year of defect liability period	Note			
19	Payment are made on lump sum payment basis	Note			
A	<u>Pantry cupboard with granite top for first floor at Rector chalet building</u>				
A-01	Supply, fabrication, and fixing three side of 580mm x900mm sectional hardwood (Teak or mahogany) pantry cupboard with granite top on the pantry and one side for 550mm x750mm sectional hangin hardwood (Teak or mahogany) pantry cupboard. timber should be well treated and finished with two coats of water base wood stain (teak) and a top coat (clear). pantry cupboard should be finished with stainless steel ironmongery (door hinges , locks & handle etc.) , one nos of stainless steel double bowl single drain kitchen sink with branded neck tap and stainless steel cooker hood with suitable exhaust system. pantry partition show as per detail drawings KDU-RC-DE-A-100-613 and 614	Item	1.0		
	A- SUB TOTAL CARRIED TO SUMMARY				

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SUMMARY

Pantry cupboard work of Rector chalet building

Sub Total - (A)

Less Discount (If any)

a. On all rates (.....%)

b. Selected rate (..... %)

Sub Total - II

ADD 10 % CONTINGENCY

Sub Total - III

Total in words.....

ADD 15% VAT

TOTAL CARRIED TO FORM OF TENDER

Total in words (With VAT)

VAT Registration number.....

Date.....

.....

Signature of bidder

.....

Name and Address

Company Seal


Witness,

1 Signature

Name and Address.....

2 Signature

Name and Address.....

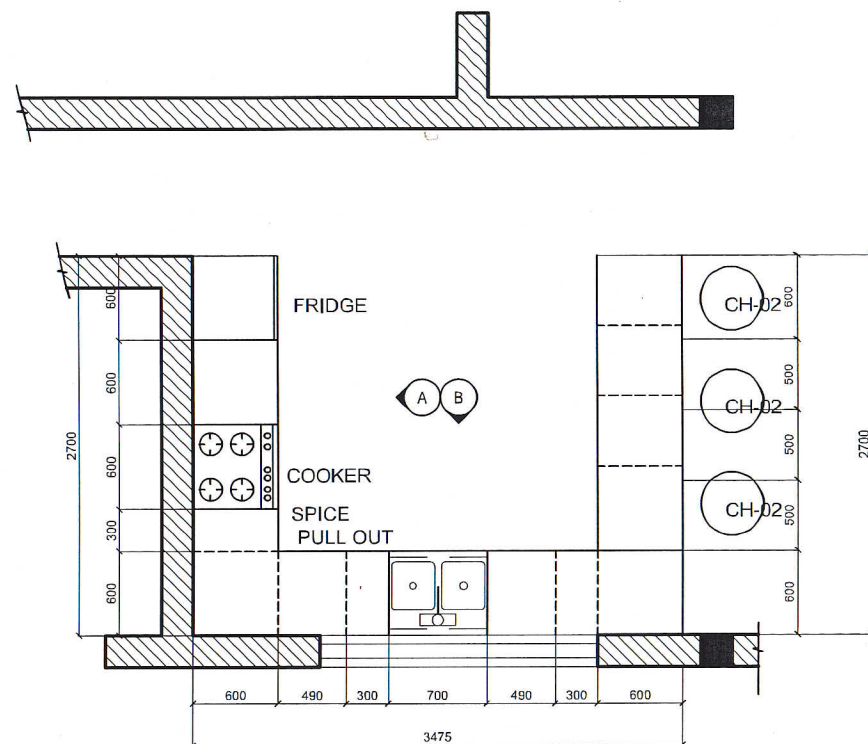

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FOLLOWING TO BE INCLUDED IN TENDER INVITATION

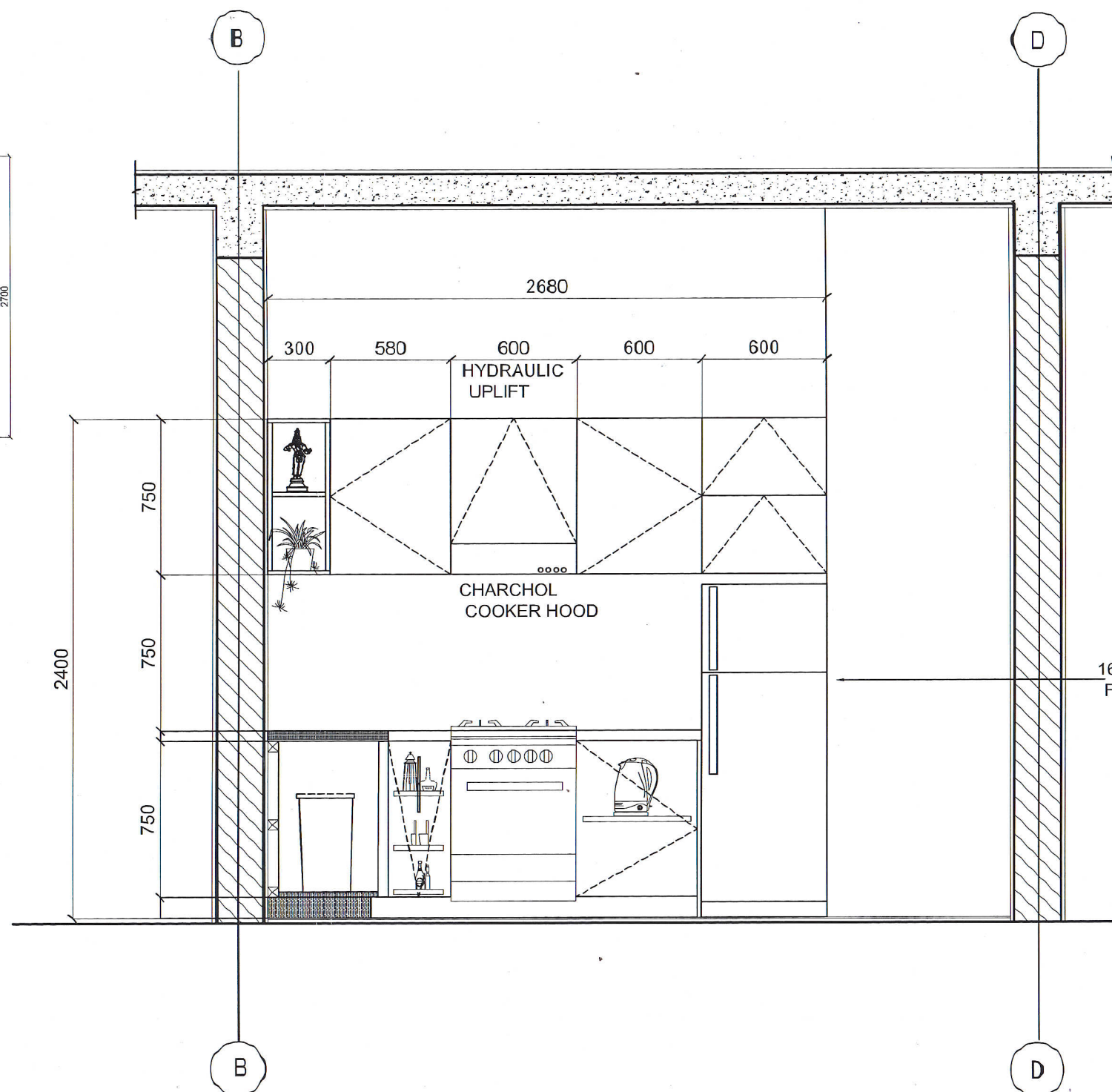
- 01 Liquidated Damages shall be Rs. 1/1000 x Contract price
per calendar day subject to maximum of 10% of contract
sum
- 02 Retention shall be 10% of the value of work executed,
subject to maximum 5% of contract sum.
- 03 Period of Maintenance shall be **12 months**
- 04 Project Duration - Two Calendar weeks
- 05 Payments are on lump sum payment basis.

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CIVIL ENGINEER
SRI LANKA NAVY





FLOOR PLAN
SCALE 1:50



SECTIONAL ELEVATION A
SCALE 1:25

GKI GANAGE
Lieutenant (CE) NRC 3017
CIVIL ENGINEER
S. LAKSHMAN

arch international pvt ltd.
Chartered Architects, Interior Designers, Engineers & Project Management Consultants
No. 508, Nandan Road, Rajagopal, Sri Jayachandrapuram, Kottur, Chennai.
T: +91-44-26101111, F: +91-44-26101112, E: info@archindia.com, www.archindia.com

PROJECT No: 2201-KDU-PRNG

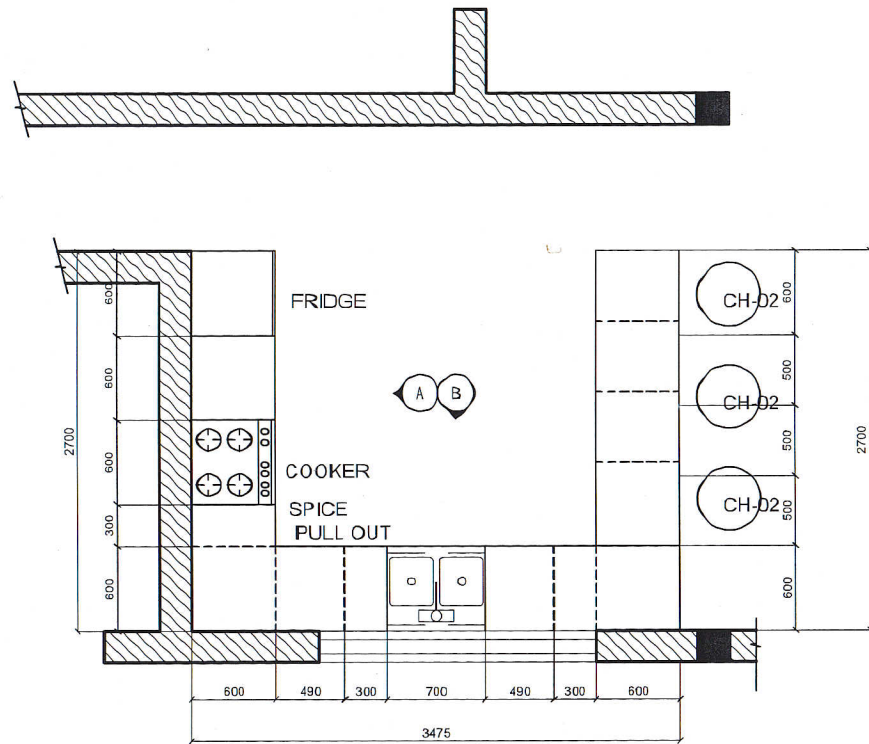
PROJECT: PROPOSED RECTOR CHALE BUILDING FOR KDU SURIYAWEWA

PROJECT NAME:	KDU
DESIGN STAGE:	Detail Design
BLOCK NAME:	RECTOR CHALET
DRAWING CONTENT TITLE:	PANTRY DETAILS
LEVEL:	L - 001
SCALE:	A3 - 1:25
DRAWING NO:	KDU-RC-DE-A-613
DATE:	
DRWN:	CHKD:
APVD:	SCALE:
	A3:1:25

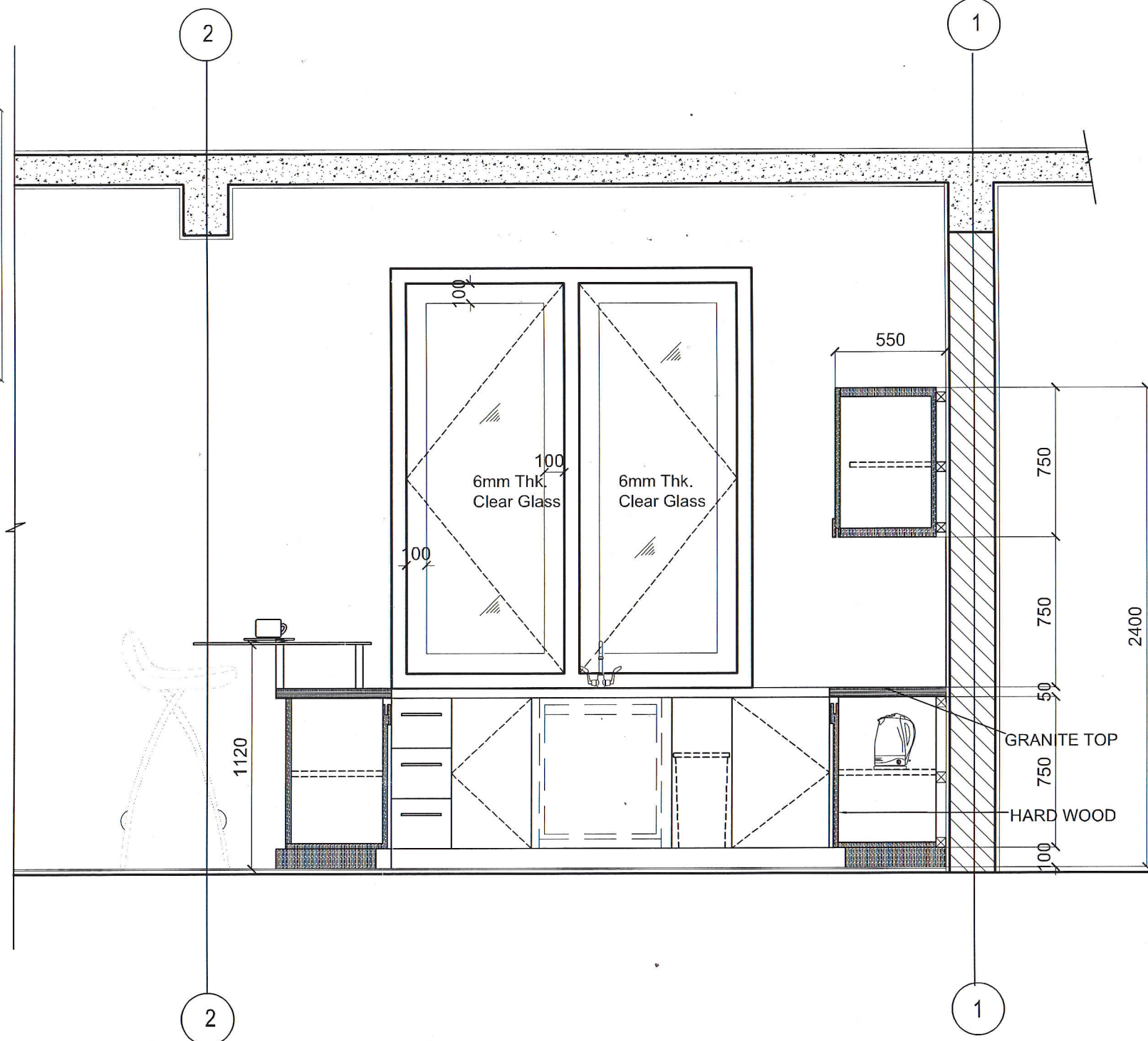
NO	REVISION	DATE

FOR APPROVAL

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FLOOR PLAN
SCALE 1:50



SECTIONAL ELEVATION B
SCALE 1:25

GKI GAMAGE
Lieutenant (CE) NRC 3837
CIVIL ENGINEER
SRI LANKA NAVY

CLIENT: 

ARCHITECT/CONSULTANT:  **arch international pvt ltd.**
Chartered Architects, Interior Designers, Engineers
A Project Management Consultancy
No.565 Nawala Road, Rajapalaya, Sri Jayawardenapura
SRI LANKA
T: +94 11 4421212 - 9411 4421213 - 9411 4421214
E: arch@archinternational.lk, arch@archinternational.lk

PROJECT NO: 22061-KDU/RC

PROJECT: **PROPOSED RECTORY CHALE BUILDING FOR KDU SURIYAWEWA**

PROJECT NAME	KDU
DESIGN STAGE	Detail Design
BLOCK NAME	RECTORY CHALE
DRAWING CONTENT/TITLE	PANTRY DETAILS
LEVEL	L - 001
SCALE	A3 - 1:25
DRAWING NO	KDU-RC-DE-A-614
DATE	
DRWN	CHKD
APVD	SCALE
	A3:1:25

NO	REVISION	DATE

FOR APPROVAL

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